

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT ST MARY'S PARISH ROOMS, BLOXHAM ON MONDAY 7 OCTOBER 2019 AT 7.30PM

PRESENT: Chairman, Councillor Steve Craggs; Councillors Amanda Baxter, Joanna Barton, David Bunn, Sophie Floate, Mary Groves, Leonard Leigh, Gloria Lester-Stevens, Mike Morris, Nick Rayner and Kirsty Rose.

ALSO IN ATTENDANCE: Theresa Goss (Clerk & Responsible Financial Officer), District Councillors Christine Heath and Mike Bishop and sixteen members of the public.

APOLOGIES: Councillor Stephen Phipps submitted his apologies because he was on holiday, the apologies were accepted and the absence authorised.

The Chairman welcomed everyone to the meeting and also reminded the Councillors and the public that recording of the meeting was permitted. However, he asked that should anyone wish to record the proceedings, could they please advise the Parish Council so that this could be facilitated.

The Chairman also welcomed Kirsty Rose to her first meeting as a Parish Councillor.

132/19 Declarations of Interest

Minute Number 140/19 (j), 19/01735/LB, Seal Cottage, Kings Road, Bloxham - Councillor Sophie Floate declared an interest in this item because she was a neighbour to the site of the application.

19/01729/ADV, Bloxham School, Banbury Road, Bloxham & 19/01160/F, Change of Use to Exham House, High Street, Bloxham – Parish Councillor Mike Morris declared an interest in both of these items because he was an employee of Bloxham School.

Resolved that the interests be noted.

133/19 Minutes – Prior to the meeting, the minutes of the meeting held on 17 September 2019 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 17 September 2019 be approved and signed by the Chairman.

134/19 Matters Arising

Minute Number 121/19, Traffic and Highways Issues – Councillor Gloria Lester-Stevens asked for the drains and roads to be cleared on Tadmorton Road, Cumberford, Station Road and Courtington Lane because they had caused flooding during the heavy rain the previous week. **Action TG**

Minute Number 125/19, Open Forum – Councillor Gloria Lester-Stevens advised that the Red Brick Housing Association sign was located on Tadmorton Road not Milton Road. The Clerk would chase up its removal with Cherwell District Council. **Action TG**

Minute Number 126/19, 19/00617/F - New SEND School, Bloxham Grove Road – The Chairman reported that the application for a SEND School in Bloxham Grove Road had been approved by Cherwell District Council's Planning Committee. However he was unhappy with the closing remarks from the Chairman of the Committee relating to the highway safety issues. It was agreed that a letter be sent to the Chairman of the Planning Committee highlighting the Parish Council's concerns. **Action SC/TG**

135/19 Chairman's Announcements

- Village Defibrillator - Thanks were passed to the WI for their donation to purchase a village defibrillator, which was being located at the Ex-Servicemen's Hall. Thanks were also passed to Parish Councillor David Bunn

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- 19/01751/F, 12 Collins Drive, Bloxham - The Parish Council considered an application for a side extension to an existing double garage at the front of the property and a new garden shed in the back garden.

Resolved that the Parish Council objects to application 19/01751/F because it is contrary to policies BL8 and BL11 of the Bloxham Neighbourhood Development Plan. The proposal is an overdevelopment of the site, disproportionate to the original foot print and there would be loss of light and space. **Action TG**

- 19/01780/F, The Web, Church Street, Bloxham - The Parish Council considered an application for a kitchen extension to the rear, along with glass infill.

Resolved that the Parish Council has no objection to application 19/01780/F, subject to comments from the Conservation Officer. **Action TG**

- 19/01735/LB, Seal Cottage, Kings Road, Bloxham - The Parish Council considered an application for a stone wall to replace the existing trellis and a replacement rain shelter (porch).

Resolved that the Parish Council has no objection to application 19/01735/LB, subject to comments from the Conservation Officer. **Action TG**

- 19/01817/F, 15 Schofields Way, Bloxham - The Parish Council considered an application for single storey side extensions.

Resolved that the Parish Council objects to application 19/01817/F because it is contrary to policies BL8 and BL11 of the Bloxham Neighbourhood Development Plan. The proposal is an overdevelopment of the site and there would be loss of light and space. **Action TG**

- 19/01927/LB, The Old Manor, Little Bridge Road, Bloxham - The Parish Council considered an application for a replacement front door; removal of external plumbing of the front elevation; pedestrian and vehicular gates across the driveway; installing a stove in the sitting room fireplace; alterations to the second floor layout; alterations to rear corridor.

Resolved that the Parish Council has no objection to application 19/01927/LB, subject to comments from the Conservation Officer. **Action TG**

- (ii) Bloxham Neighbourhood Development Plan (BNDP) Update – Councillor Mike Morris reported that he was hoping to meet with Chris Thom at Cherwell District Council week commencing 14 October 2019 to discuss updating the BNDP.

Resolved that report be noted.

141/19 Environment/Village Matters

- i) Remembrance Day Parade – The Chairman suggested to the Parish Council that this item be deferred to the next meeting of the Parish Council.

Resolved that this item be deferred to the next meeting of the Parish Council. **Action TG**

142/19 Parish Council Matters

- i) Connecting Oxford Consultation – Prior to the meeting, the consultation document had been circulated to the Parish Council. Councillor Nick Rayner highlighted that the traffic issues on A361 would only get worse in the future and this comment should be submitted as part of the consultation.

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Resolved that the Parish Council's concerns about the inevitable increase in traffic on A361 through Bloxham be submitted as part of the consultation. **Action TG**

- ii) Reports from Parish Council Representatives – Councillor Nick Rayner asked the Parish Council whether another Councillor would take on the responsibility for attending the Parish Transport Representatives (PTR) meetings, which were held approximately three times per year in Oxford.

Resolved that Councillor Joanna Barton be appointed as the Parish Council's representative on the PTR.

- iii) Councillors Training Courses – Prior to the meeting, training courses which were available to Councillors had been circulated.

Resolved that the report be noted.

143/19 Finance

- i) Accounts for Payment/Bank Reconciliation - The Clerk submitted to the Parish Council, the accounts for payment and the bank reconciliation as at 7 October 2019.

Resolved that the bank reconciliation be noted and following accounts for payment be approved:

Payments	Amount	Cheque No.
T Goss – Salary for Oct 2019		
T Goss – Expenses for Oct 2019		
HMRC – Payment for Oct 2019		
Moore – External Audit for 2018/2019	£720.00	1601
Walker Graham Architects – Jubilee Hall Project	£972.00	1602
Magnet Group – Jubilee Hall Project	£3552.60	1603
Cherwell District Council – Emptying of Dig Bins for summer period	£2574.00	1604
Green Scythe Ltd – Grass cutting at Jubilee Park for August 2019	£319.20	1605
Came and Company – Extension to insurance for Jubilee Hall Project	£84.00	1606
Field and Lawn – Christmas lights	£11,724.00	1607
Complete Weed Control – Treating weeds in the Parish	£564.00	1608
NR Prickett – Grass cutting for September 2019	£774.00	1609
Bloxham Mill Limited – Room Hire	£36.00	1610
W Page – Work at the Ex-Servicemen's Hall	£3848.64	1611

- ii) Section 106 Project, Jubilee Hall – Councillor David Bunn reported that the changing rooms were complete and had now been handed back to the Jubilee Park Management Committee.

Prior to the meeting, Councillor Stephen Phipps had circulated a report with regard to quotes for an electric cooker, a water boiler and electric fly catcher.

The Chairman reported that a meeting with Aplins was yet to be arranged, to discuss the lease between the Parish Council and the Jubilee Park Management Committee.

